CURRENT STUDENT DIPLOMA
NAME CHANGE REQUEST FORM

PLEASE PRINT.

Current Name
Last
First
Middle

UIN

Telephone

E-Mail

Term of Graduation
□ Fall □ Spring □ Summer Year: 

Degree Sought:

College (please check one):
☐ Applied Health Sciences
☐ Architecture & the Arts
☐ Business Administration
☐ Dentistry
☐ Education
☐ Engineering
☐ Graduate College
☐ Liberal Arts & Sciences
☐ M. Engineering
☐ MBA
☐ COM - Chicago
☐ COM - Peoria
☐ COM - Rockford
☐ COM - Urbana
☐ Nursing
☐ Social Work
☐ Pharmacy

NAME TO APPEAR ON DIPLOMA*:

Last
First
Middle

*Please Note:

If the name that is requested is not consistent with the name that appears in Student Self-Service, the Records department requires a copy of one of the documents listed below.

- Proper documentation consists of the following:
  - Marriage certificate (must be married prior to graduating)
  - Naturalization papers
  - Birth Certificate
  - Passport

IMPORTANT: This is for your diploma only. Your name will not be changed in Student Self-Service.

In regard to address changes:

- All changes or updates need to be made on the Student Self-Service page on the UIC website.

Please make the change for: Diploma address.

Deadline for all changes to name and address are required by our office three weeks after the last day of the term.

Student Signature ____________________________ Date ____________________________

PLEASE RETURN THIS FORM TO:

WALK-IN
Student Service Building
Office of the Registrar
1200 W. Harrison
Chicago, IL 60607

MAIL-IN
University of Illinois at Chicago
Office of the Registrar
Suite 1200 SSB, (MC 018)
1200 W. Harrison St.
Chicago, IL 60607